

# FRAMEWORK AGREEMENT GUIDE

For Modular Buildings (MB1)



# Why work with SWPA?

These are the key reasons to work with SWPA, whether you're a public sector organisation looking for procurement solutions or a supplier with products or services to provide.

### **Knowledge and experience of procurement**

Our organisation began half a century ago and over five decades we've developed and shaped our service to meet the evolving needs of our clients.

### Recognised technical expertise

Our technical expertise is built on continuous research by our team of technical specialists who consult with clients on the outcomes they need and also suppliers on the range of available solutions.

# Commitment to better buildings and homes Our ultimate goal is helping our clients deliver better environments for the communities they serve. This is a goal we support through our frameworks, that address every aspect of quality and our selection of the most appropriate suppliers. **Fast and efficient procurement** Once SWPA Appointed Companies are established for a framework, the process of calling off projects and commissioning work is very efficient. Terms and rates have been agreed and even when a mini competition is required. the majority of contractual arrangements have already been finalised. Project work can start quickly.

## **About this framework**

The SWPA Framework Agreement for Modular Buildings (design, manufacture, supply and erection) is available to public sector organisations across England.

Fully OJEU compliant, it provides public sector organisations with easy access to modular buildings including:

### **Education buildings including:**

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- -- Nurseries
- -- Primary schools
- -- Secondary schools
- -- Further education buildings
- -- Universities

### **Emergency Services buildings including:**

- -- Fire and rescue
- -- Police
- -- Ambulance

### Healthcare buildings including:

- -- Doctor's surgeries
- -- Hospital wards
- -- Operating theatres

### Community buildings including:

- -- Community halls
- -- Sports facilities
- -- Public offices
- -- Other public properties

The framework provides SWPA members with the ability to provide the service in the following types of ownership:

- -- Purchase permanent
- -- Temporary buildings

The framework includes the option of a turnkey solution including design, manufacture, supply and installation services.

This framework has been established in strict compliance with UK Public Sector procurement rules for use by public sector bodies in the UK as detailed in the SWPA buyer profile (www.SWPA.gov.uk/buyerprofile) and as specified in the Contract Notice:

- -- 2016/S 190-340026 England
- -- 2016/S 190-340034 Scotland
- -- 2016/S 190-340025 Wales

These were published in OJEU in September 2016 with seven successful tenderers appointed in May 2017.

### **About this tender**

### Workstream 1 (WS1)

### **Permanent Modular Buildings** for Purchase or Rent

### **Option A**

-- Education buildings/offices

### **Option B**

- -- Healthcare general accommodation
- -- Surgical units
- -- High dependency unit Wards

### Workstream 2 (WS2)

**Permanent Modular Buildings** for Purchase or Rent. All types including:

- -- Education buildings/offices
- -- Healthcare
- -- Emergency Services, Police, Fire and Rescue, Ambulance
- -- Community buildings

### Workstream 3 (WS3)

**Temporary and Relocatable Modular Buildings for Purchase or** Rent. All types including:

- -- Education buildings/offices
- -- Healthcare
- -- Emergency Services, Police, Fire and Rescue, Ambulance
- -- Community buildings

### -- Financial information

Selection criteria

- -- Business and professional standing
- -- Health and safety policy and capability
- -- Equal opportunity and diversity policy and capability
- -- Environmental management policy and capability
- -- Quality management policy and capability
- -- Inspection of manufacturing facility

- -- Sustainability and social inclusion policy requirements
- -- Experience of working in public sector and partnering
- -- Managerial and technical support, sales, marketing and supporting information
- -- Technical and professional ability
- -- Conformity to the SWPA specification together with the expertise and quality of delivery

### **Product benefits**

Modular Buildings offer the following benefits to clients:

- -- Compliance with the latest British and European Standards
- -- Compliance with the latest regulations volumetric have been designed to meet the latest editions of the Technical standards for Scotland and Building Regulations for England and Wales including: structure (Part A), fire (Part B), acoustic (Part E) and conservation of fuel and power (Part L)
- -- Educational buildings in compliance with **Educational Building Bulletins**
- -- Healthcare Buildings in compliance with Health Technical Bulletins for England
- -- Reduced thermal bridging, improved air tightness and, through fabric energy efficiency
- -- Legally and sustainably sourced timber used in systems - timber sourced through sustainably managed forests supported by verified due diligence and risk assessment requirements regarding the chain of custody and compliance with the EU Timber Regulations No. 995/2010:201
- -- Available with construction services to provide a turnkey solution

### **SWPA Appointed Company benefits**

Clients can take confidence in consistently high standards of delivery provided by SWPA Appointed Companies. Companies on this framework provide:

- -- Confidence in quality of workmanship companies use approved and trained installers to carry out site works
- -- Assurance of quality, environmental, and health and safety management system requirements (companies have been evaluated to ensure management systems are in place)
- -- Time and cost savings leading from quicker starts provision of design services at the feasibility stage through Design For Manufacture (DFM) to deliver the client's design in the most efficient manner
- -- Confidence of conformity to statutory regulatory requirements - appointed companies offer design advice and support on the interpretation and conformity to statutory regulatory requirements



The tender process for this framework followed LHC's OJEU compliant Open

Procedure which eliminates the Pre Qualification Questionnaire stage.

Suppliers were given free and open access to the tender and offer documentation and answered Suitability Assessment Questions.

# **SWPA Appointed Companies are** selected based on price, essential requirements, a range of qualitative assessments and a factory inspection

# From suitability to call-off contract

The diagram below shows the process a supplier completes to become an SWPA Appointed Company and and how clients then "call-off" projects to be delivered under the terms of that framework and award those contracts to the Appointed Suppliers. It also highlights the support SWPA provides once a project is live.

Companies have open access to the tender and offer documentation (ITT) and are asked to respond to Suitability Assessment questions covering:

- -- Company standing
- -- Financial standing, employment practices, environmental awareness,
- capacity and geographical capability
- -- Technical capability
- -- Quality systems management capability
- -- Factory inspection
- -- Experience of supply to the public sector
- -- Specifications for products and services
- -- Testing and certification
- -- Service capability
- -- Pricing
- -- Sustainability and social value

A detailed evaluation report is prepared which shows the following for each tender:

- -- Weighted scores under each heading
- -- Value for money index
- -- Company or companies recommended for appointment

Appointing companies

Suitability

assessment

Our aim is giving SWPA clients and members a choice of Appointed Companies to work with. Numbers vary per framework in line with anticipateddemand and subject to the number of qualifying companies that can adhereto our strict criteria.

- All suppliers are notified of the results and all tenderers can choose thave a debrief to help improve future offers
- -- Contract Award Notices are published in the Official Journal of the European Union (OJEU) and on the SWPA website

Awarding contracts "call-offs"

When buyers are ready to choose a supplier for an individual project, they should start the process by talking to SWPA. We will coordinate either a direct award, if there is a single supplier on a framework, or a mini competition if there are several.

- -- A mini competition involves all capable SWPA Appointed Companie
- A direct award is made to a single company, with justifiable reasoning without reopening competition

Works commence/complete

SWPA provides support and technical assistance as required, throughout the life of a project to ensure:

- -- High quality standards are maintained
- -- Service levels are fulfilled
- -- Delivery periods are met

We actively pursue feedback on our projects in order to confirm an excellent client journey. We will be happy to meet you during and after project completion to discuss how SWPA, as well as the Appointed Companies, could improve the level of performance.

# **Award weighting criteria**

Award weighting criteria are established on each individual framework and can be flexed to a buyer's individual needs. Regarding MB1, the weightings were as follows:



### Workstream

### 25% Pricing

-- Schedule of Rates

were automatically ormatted from the completed Schedule of Rates. The scenarios aided companies in agreeing the approved maximum prices (AMPs).

### 75% Quality

- -- Social Inclusion 10%
- -- Quality Questions 15%
- -- Factory Depot Inspection 15%
- -- Project Management 10%
- -- Building Regulation compliance, Education and Healthcare specification and community buildings 25%

## The framework in action

As well as providing compliance, quality and best value to clients, the framework for Modular Buildings supports a streamlined process from the award to completion of a call-off project, and includes:

### **Confirmed competitive market prices**

Prices submitted for each call-off project match or beat the best value prices established in the tender evaluation stage.

### **Quick and efficient procurement**

Clients enjoy speedy access to SWPA Appointed Companies and can choose between a mini-competition or direct award to enable the final selection of a supplier or supplier(s) for a project.

### Instant access to project data

Immediate access to project information through the on-line portal.

### High quality standards

Standards of quality maintained throughout the project through monitoring in accordance with ISO 9001 Quality Management System.

### Service levels guarantee

Guaranteed service levels from launch to completion providing peace of mind that services and works will be conducted effectively.

### **Quick project starts**

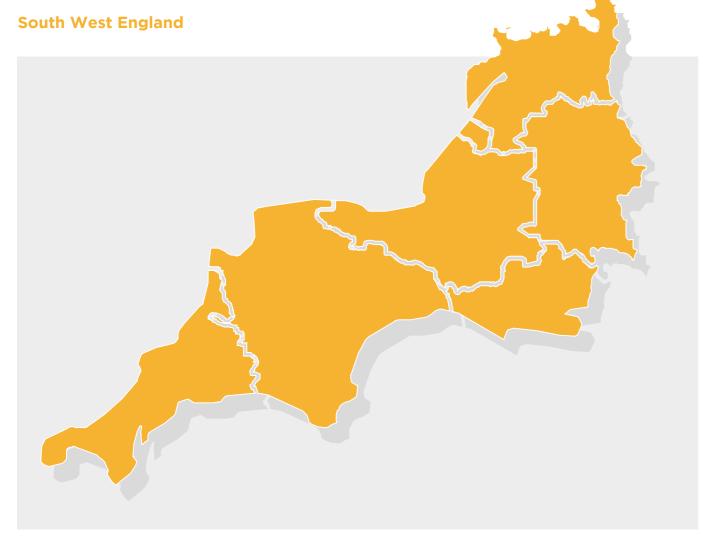
Pre-tendered OJEU-compliant procurement reduces the time and cost spent by for public sector organisations and speeds up their access to companies.

### Advice on design and regulatory compliance

Guidance on interpretation and conformity to statutory regulations, standards and planning requirements.

# **Appointed companies**

# **Regional lots**



# **Appointed company**

Workstream 1a - Education buildings	
Portakabin	✓
Western Building Systems	✓
Wernick Buildings	<b>✓</b>
Module-AR	<b>√</b>
The McAvoy Group	<b>✓</b>
Workstream 1b - Healthcare buildings	<b>√</b>
Portakabin	<b>√</b>
	✓ ✓
Portakabin MTX Contracts	✓ ✓ ✓

Workstream 2 (All permanent bui	ilding types)
Portakabin	✓
Western Building Systems	<b>✓</b>
Wernick Buildings	<b>✓</b>
Extraspace Solutions (UK)	<b>✓</b>
The McAvoy Group	<b>✓</b>
Workstream 3 (Temporary building	ngs hire)
Portakabin	<b>✓</b>
MTX Contracts	<b>✓</b>
Wernick Buildings	✓
Extraspace Solutions (UK)	<b>✓</b>







### Framework for Modular Buildings

This framework is valid until 30 April 2021

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